



National Finance Center Customer Notification

Date of Notification: October 28, 2010

Subject: webTA Configuration Control Board (CCB) Changes

Database/Customer(s) Affected: USDA, HUD, OOC, (webTA Hosting Plus agencies)

Dear Customer:

The National Finance Center (NFC) would like to follow the same process for webTA that is in place for the Payroll/Personnel System (PPS) Services. To accomplish this, NFC recommends dissolving the webTA CCB. The PPS Project Review Team (PRT) will represent the webTA clients in prioritizing agency specific requests, system-wide enhancements, and unresolved customer-wide initiatives involving NFC's Scheduled Releases. We believe this change will provide a forum for better information exchange, stronger strategic direction, and a more meaningful customer-provider experience.

The following steps are recommended:

1. Dissolve the webTA CCB
 - webTA projects will be discussed at the PPS PRT meeting held in Washington, DC
 - Former webTA CCB members will now participate in the PPS PRT meeting
2. Government Employees Services Division bi-weekly CCB meeting conducted internally at NFC will include the following:
 - Discussion on all Software Change Request (SCR) for all systems
 - PPS
 - EmpowHR
 - webTA
 - Discuss and resolve project issues raised by customers
 - Follow up on previous unresolved issues

"Tip of the Week"

When filing a Notice of Intent to Offset Salary, Form NFC 1100, agencies are reminded to complete the agency contact at the bottom of the form before mailing to the employee. This will provide the employee with a contact at their personnel office to call if they have questions concerning the bill.

- Review current and near-term implementation/release status
 - Recognize threats to schedule
 - Reschedule projects as needed
 - Document problems, schedule changes, and reasons for changes
 - Document project cancellations and closures
- 3. Discuss webTA projects at the PPS PRT meeting held in Washington, D.C.
 - Meetings are held approximately every 6 weeks
- 4. NFC will provide bi-weekly updates to customers
 - SCR Status Report will be modified to include webTA SCRs

If you have any questions regarding this notification, please contact NFC's Client Management Branch at Customer.Support@usda.gov.

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